



Oversight and Governance

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CITY COUNCIL – ANNUAL GENERAL MEETING SUPPLEMENT PACK ONE

Friday 17 May 2019
10.30 am
Guildhall, Plymouth

Members:

Councillor Sam Davey, Chair

Councillor Mavin, Vice Chair

Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Bowyer, Mrs Bowyer, Mrs Bridgeman, Buchan, Carson, Churchill, Coker, Cook, Corvid, Dann, Darcy, Deacon, Derrick, Downie, Drear, Evans OBE, Goslin, Haydon, Hendy, James, Mrs Johnson, Jordan, Kelly, Laing, Michael Leaves, Samantha Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Mrs Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Watkin, Wheeler, Wiggins and Winter.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

Tracey Lee

Chief Executive

City Council

- 4. To agree committees and their members and appoint Chairs and Vice Chairs (Pages 1 - 34)**
- 5. To nominate or appoint representatives to outside bodies (Pages 35 - 42)**

COMMITTEES AND APPOINTMENTS 2019/20

City Council



Date:	17 May 2019
Title of Report:	Committees, Memberships and Chairs/Vice-Chairs
Lead Member:	Councillor Tudor Evans OBE (Leader)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Sian Millard, Oversight and Governance Manager
Contact Email:	sian.millard@plymouth.gov.uk
Your Reference:	AGM2019
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The purpose of this report is to propose for approval the committee structure, membership of committees, including the appointment of Chairs and Vice-Chairs, in accordance with Articles 7 and 8 of the Constitution.

Constitutional amendments as appended to this report and subject to Council approval will give rise to:

- A new Scrutiny Management Board, which will focus on coordinating and directing the work programmes of the four scrutiny committees. The Board will meet every two months and the anticipated meeting dates are:
 - 12 June 2019
 - 31 July 2019
 - 9 Oct 2019
 - 4 December 2019
 - 29 Jan 2020
 - 25 March 2020
- An additional member to the Health and Wellbeing Board

Recommendations and Reasons

That Council:

1. Approve the formation of a Scrutiny Management Board, noting the Terms of Reference set out in **Appendix A** of this report.
 - a. Reason: to provide improved coordination of scrutiny as a whole and ensure best practice is applied to overview and scrutiny at the council.
2. Approve the change in membership of the Health and Wellbeing Board, as set out in **Appendix B**, noting that the membership is consistent with section 194 of the Health and Social Care Act 2012.
 - a. Reason: to expand the membership outside of the Cabinet with a suitably experienced additional elected member.
3. Approve the appointments to committees, including the chairs and vice-chairs as set out in **Appendix C**.

- a. Reason: For clarity of the committee structure and committee leadership.
4. Delegate to the Monitoring Officer any changes to the Constitution necessary as a result of implementing recommendations 1 to 3.
- o Reason: to ensure the Constitution is updated and reflects the decisions of Council.

Alternative options considered and rejected

None – the committees are essential to democratic decision-making at the Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

Clarity on appointments to committees ensures that key projects and activities can be progressed in line with the Corporate and Plymouth Plans.

Implications for Medium Term Financial Plan and Resource Implications:

Special responsibility allowances for committee chairs and, where relevant, vice-chairs, are already built into the members' budgets. There are no additional resource implications of the changes outlined.

Other Implications: e.g. Health and Safety and Risk Management:

None.

Appendices

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		1	2	3	4	5	6	7
A	Scrutiny Management Board Terms of Reference							
B	Membership of the Health and Wellbeing Board							
C	Appointments to committees including chairs and vice-chairs							

Background papers:

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of background paper(s)	Exemption Paragraph Number (if applicable)						
	1	2	3	4	5	6	7

Sign off:

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Originating Senior Leadership Team member: Oversight and Governance Manager											
Please confirm the Strategic Director(s) has agreed the report? Yes Date agreed: 15/05/2019											
Please confirm the Cabinet Member(s) has agreed the report? Yes Date agreed: 15/05/2019											

Appendix A – Scrutiny Management Board Terms of Reference

For inclusion in Part D of the Constitution

The purpose of the Scrutiny Management Board is to manage scrutiny in a way that ensures the functions of overview and scrutiny are fairly balanced across all aspects of the Council's work, with a view to improving services, reducing inequalities and improving outcomes for the people of Plymouth.

ROLE OF THE SCRUTINY MANAGEMENT BOARD

- To ensure that work is allocated fairly across the four scrutiny committees and reflects all aspects of the Council's work by providing oversight and direction to the committees' work programmes
- To ensure corporate and cross cutting business is dealt with by the relevant committee
- To review performance against the relevant corporate priorities and inform work programmes as appropriate
- To commission select committee reviews where necessary and appropriate
- To receive for information, and oversee implementation of, recommendations made by each Scrutiny Committee
- To plan and oversee implementation of the process for annual Budget Scrutiny
- To produce an annual scrutiny report to Council (in conjunction with the scrutiny committees)
- To review national best practice and guidance in relation to overview and scrutiny and recommend any changes to the way overview and scrutiny is undertaken as a result

MEMBERSHIP OF THE BOARD

The Scrutiny Management Board will consist of the Chairs of each of the scrutiny committees. The relevant committee Vice-Chair can act as substitute for the relevant Chair if required.

CHAIR

The Chair of the Board will be from the group in administration.

VICE-CHAIR

The Vice-Chair will be from the main opposition group.

Appendix B – Membership of the Health and Wellbeing Board

Part E of the Constitution – Health and Wellbeing Board

Additions in *green*

Membership

The Council's Health and Wellbeing Board is comprised of:

A core membership being -

- The Cabinet Member responsible for Health and Adult Social Care
- The Cabinet Member responsible for Children and Young People
- The lead opposition member for health
- **A councillor (non-Cabinet) from the majority group**
- The Director of Public Health
- The Strategic Director for People
- The Service Director for Community Connections
- One representative from the Clinical Commissioning Groups
- One representative of the local Healthwatch

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APPENDIX C – COMMITTEE APPOINTMENTS AND PROPORTIONALITY 2019/20



I. LEGISLATIVE REQUIREMENTS OF PROPORTIONALITY

Section 15 (5) of the Local Government and Housing Act 1989 imposes a duty on Councils to review the representation of different political groups on bodies to which the Council makes appointments. The Act requires that the review should be held at the Annual General Meeting or as soon as practicable after that meeting or when the membership of the Council changes

The Act provides four principles concerning political representation that must be observed when conducting a review. These are:

- (a) that not all the seats on committees are allocated to the same political group;
- (b) that the majority of the seats on each committee are allocated to a particular political group if the number of persons belonging to that group are a majority of the authority's membership;
- (c) subject to (a) and (b), that the number of seats on committees which are allocated to each group bears the same proportion to the total of all the seats on committees of the council as is borne by the number of members of that group to the membership of the authority, and
- (d) Subject to (a) to (c) above, that the number of seats on each committee which are allocated to each political group bears the same proportion to the number of all the seats on that committee as is borne by the number of members of that group to the membership of the authority.

The legislation provides that the Council may make alternative arrangements to the 'proportionality' principles only by a unanimous vote.

The Committees and Panels to which the provisions of Section 15 of the Act apply, and the recommended allocation of seats on each, applying the principles of the Act as closely as is reasonably practicable, are shown in **Section 2** below. The recommended allocation of seats reflects the four proportionality principles as accurately as reasonably practicable.

2. OVERALL PROPORTIONALITY 2019/2020

Number of Seats on Council

	Seats on Council
Labour	31 (54.4%)
Conservatives	25 (43.9%)
Independent*	1 (1.8%)
Total	57

* There are 57 members on Plymouth City Council. The Local Government and Housing Act 1989, which sets out how seats should be allocated to members on a Council, describes the distribution of seats between the political Groups into which the Council has divided itself. Therefore strictly speaking there is no seat

entitlement to members who are not in a Group. The definition of what constitutes a group on a Council is covered in The Local Government (Committees and Political Groups) Regulations 1990 and can be found in the following link <https://www.legislation.gov.uk/uk/si/1990/1553/part/III/made>

A single representative does not constitute a Group which is defined as a number of persons bound together by common interests. As such, a single Member is not entitled to any Committee seats. This is consistent with practice previously employed by the Council in similar circumstances (e.g. 2013 AGM when there was a single independent member).

The application of the legislative principles is set out below:

Principle (a) – The seats were allocated amongst the Labour and Conservative groups.

Principle (b) – As the majority group, the Labour Group were allocated the majority of seats on each committee.

Principle (c) – Subject to (a) and (b), the allocation of seats on all committees was based on the group's percentage of total Council membership is as set out above.

Principle (d) Subject to (a) to (c), each group has the same proportion of seats on each committee as it holds on the Council as a whole.

3. 2019/20 ALLOCATION ACROSS THE COMMITTEES

Committee	Lab Seats	Con Seats	Total
Planning	7	6	13
Taxi Licensing	4	3	7
Licensing	8	7	15
Chief Officer Appointments Panel	4	3	7
Chief Officer Appeals Panel	4	3	7
Chief Officer Disciplinary Panels	3	4	7
Audit	3	2	5
Tamar Bridge and Torpoint Ferry	3	2	5
Devon and Cornwall Police and Crime Panel	2	0	2
Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee (OSC)	5	4	9
Performance, Finance and Customer Focus OSC	5	4	9
Education and Children's Social Care OSC	5	4	9
Health and Adult Social Care OSC	5	4	9
Scrutiny Management Board	2	2	4
Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee	2	0	2

	Lab	Con	Total
Committee	Seats	Seats	
Totals	62	48	110
Other Committees, Partnerships and Working Groups			
Devon Audit Partnership (not proportional)	2	0	2
Joint Health Scrutiny (not proportional)	2	1	3
Health and Wellbeing Board (not proportional)	3	1	4
Lord Mayor Selection Committee (political equality by convention)	3	3	6
Standards Advisory Group (political equality by convention)	3	3	6
Corporate Parenting Group (political equality by convention)	4	4	8
Child Poverty Working Group (political equality by convention)	3	3	6
Mount Edgcumbe Joint Committee (proportional by convention)	4	3	7
South West Devon Joint Waste Partnership Committee	2	0	2

Notes:

The Devon Audit Partnership, the Joint Health Scrutiny Committee, the Health and Wellbeing Board and Mount Edgcumbe Joint Committee do not fall under the statutory rules and have not, therefore, been included in the political balance calculations.

The Devon and Cornwall Police and Crime Panel is required to meet the “balanced appointment objective” Schedule 6, Police Reform and Social Responsibility Act 2011 as a result of being a multi-authority panel, therefore two Labour seats were allocated in order to meet this objective. As a result, Labour have agreed that the Conservatives can take the majority on the Chief Officer Disciplinary Panel.

The new Scrutiny Management Board has been allocated on an even basis in order to reflect the political balance of the Chairs of these committees (2 Labour and 2 Conservative). The Board will have a Labour Chair.

The Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee is a new committee established in 2018. It is included in the main proportionality calculations by virtue of it being a committee of councils on which elected-members serve (as opposed to a committee of the LEP itself).

So far as is reasonably practicable, political proportionality was achieved and met the requirements of the legislation.

Regulatory Committee

Planning Committee

13 councillors (proportional)

Seven Labour, six Conservative

Councillor Bill Stevens

Chair

Councillor Tina Tuohy

Vice Chair

Councillor Gareth Derrick

Councillor Darren Winter

Councillor Jonny Morris

Councillor Margaret Corvid

Councillor Sam Davey

Councillor Patrick Nicholson

Councillor Kathy Watkin

Councillor Vivien Pengelly

Councillor Maddi Bridgeman

Councillor Andrea Loveridge

Councillor Rebecca Smith

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed planning training

Regulatory Committee

Taxi Licensing Committee

Seven councillors (proportional)

Four Labour and three Conservative councillors

Councillor Chris Mavin

Chair

Councillor Margaret Corvid

Vice Chair

Councillor Chaz Singh

Councillor Eddie Rennie

Councillor Pengelly

Councillor Riley

Councillor Bridgeman

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed licensing training.

Regulatory Committee

Licensing Committee

set up by statute

15 councillors (proportional)

Eight Labour, seven Conservative

Councillor Eddie Rennie

Chair

Councillor Neil Hendy

Vice-Chair

Councillor Sarah Allen

Councillor Margaret Corvid

Councillor Jonny Morris

Councillor Lorraine Parker Delaz-Ajete

Councillor Chaz Singh

Councillor Darren Winter

Councillor Kathy Watkin

Councillor Glenn Jordan

Councillor Mark Deacon

Councillor Rebecca Smith

Councillor Heath Cook

Councillor John Riley

Councillor Vivien Pengelly

Councillors may act provided that they have undergone the Council's prescribed licensing training. No other councillors may substitute

Regulatory Committee

Chief Officer Appointments Panel

Seven councillors (proportional)

Four Labour and three Conservative councillors

Councillor Mrs Aspinall

Chair

Councillor Tudor Evans OBE

Councillor Peter Smith

Councillor Mark Lowry

Councillor Ian Bowyer

Councillor Mrs Vivien Pengelly

Councillor Mrs Beer

The panel will include the relevant Cabinet Member for the appointment.

Cabinet Members must not be in the majority on the panel.

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training

Chief Officer Disciplinary Panel

Seven councillors (proportional / Conservative Majority to maintain proportionality across committee)

Three Labour and four Conservative councillors

Councillor Mrs Andrea Johnson

Chair

Councillor Kevin Wigans

Councillor Heath Cook

Councillor Ian Bowyer

Councillor Gareth Derrick

Councillor Mark Lowry

Councillor Pete Smith

The panel will include the relevant Cabinet Member.

Cabinet Members must not be in the majority on the panel.

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training

Chief Officer Appeals Panel

Seven councillors (proportional)

Four Labour and three Conservative councillors

Councillor Chris Mavin

Chair

Councillor Pauline Murphy

Councillor Chris Penberthy

Councillor Eddie Rennie

Councillor Samantha Leaves

Councillor Kevin Wiggins

Councillor Mrs Linda Bowyer

The members of the panel that made the original decision cannot sit on the Appeals Panel.

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training.

Overview and Scrutiny

Scrutiny Management Board

Four Councillors (Chair of each Scrutiny Committee)

Two Labour, two Conservative

Councillor Mrs Mary Aspinall

Chair

Councillor Jonny Morris

Councillor Nick Kelly

Councillor Mrs Andrea Johnson

Vice-Chairs of Scrutiny Committees can act as substitute for the relevant Committee Chair.

Overview and Scrutiny

Performance, Finance and Customer Focus Overview and Scrutiny Committee

Nine councillors (Proportional)

Five Labour, four Conservative

Councillor Nick Kelly

Chair

Councillor Darren Winter

Vice Chair

Councillor Brian Vincent

Councillor Chaz Singh

Councillor Neil Hendy

Councillor Gareth Derrick

Councillor Kathy Watkin

Councillor Kevin Wigans

Councillor Mrs Andrea Johnson

With the exception of Cabinet Members, any councillor may act as a substitute member

Overview and Scrutiny

Health and Adult Social Care Overview and Scrutiny Committee

Nine councillors (proportional)

Five Labour, four Conservative councillors

Councillor Mrs Mary Aspinall	Chair
Councillor Mrs Linda Bowyer	Vice Chair
Councillor Margaret Corvid	
Councillor Lorraine Parker Delaz-Ajete	
Councillor Tina Touhy	
Councillor Ian Tuffin	
Councillor Patrick Nicholson	
Councillor David James	
Councillor Mark Deacon	

With the exception of Cabinet Members, any councillor may act as a substitute member

Overview and Scrutiny

Education and Children's' Social Care Overview and Scrutiny Committee

Nine councillors (proportional)

Five Labour, four Conservative councillors

Councillor Mrs Andrea Johnson

Chair

Councillor Pauline Murphy

Vice Chair

Councillor Sarah Allen

Councillor Jeremy Goslin

Councillor Pam Buchan

Councillor Sue McDonald

Councillor David James

Councillor David Downie

Councillor Andrea Loveridge

With the exception of Cabinet Members, any councillor may act as a substitute member

Overview and Scrutiny

Brexit, Infrastructure and Legislative Change

Nine councillors (proportional)

Five Labour, four Conservative councillors

Councillor Jonny Morris	Chair
Councillor Jonathan Drean	Vice Chair
Councillor Sam Davey	
Councillor Bill Stevens	
Councillor George Wheeler	
Councillor Chris Mavin	
Councillor John Riley	
Councillor Kathy Watkin	
Councillor Nigel Churchill	

With the exception of Cabinet Members, any councillor may act as a substitute member

Overview and Scrutiny

Joint Health Scrutiny Committee

Up to three members of the Health and Adult Social Care Overview and Scrutiny Committee

(not required to be proportional) statutory rules apply

Councillor Mrs Mary Aspinall

Chair

Councillor Pam Buchan

Councillor Mrs Linda Bowyer

Council Committee

Health and Wellbeing Board

Statutory Committee of the Council

Four councillors (not required to be proportional)

Councillor Sue McDonald

Chair

Councillor Jemima Laing

Councillor Kate Taylor

Councillor Mrs Linda Bowyer

Two Labour and one Conservative councillor

The Leader to appoint the Chair

- Director of Public Health (Statutory)
- Strategic Director for People (Statutory)
- Director of Children's Services (Statutory)
- Healthwatch Representative (Statutory)
- Clinical Commissioning Group Representative (Statutory)

Council Committee

Audit and Governance Committee

set up by statute

Five councillors (proportional) + three independent co-opted members

Three Labour and two Conservative councillors

Councillor Lorraine Parker Delaz-Ajete

Chair

Councillor Pete Smith

Councillor Bill Stevens

Councillor Tony Carson

Councillor Nick Kelly

Mr Ian Stewart

Mr Richard Clark

Independent (Vacancy)

Any councillor may act as a substitute member

Council Committee

Independent Remuneration Panel

set up by statute

Up to six Independent Members

Duncan Currall

Alan Wooderson

Bryony Houlden

Jane Hopkinson

Vacancy

Vacancy

Joint Committee

Tamar Bridge and Torpoint Ferry Joint Committee

Set up by statute

To report to Cabinet or Council as appropriate

Five councillors (proportional)

Three Labour, two Conservative

Councillor George Wheeler

Joint Chair

Councillor Mark Coker

Councillor Pam Buchan

Councillor Jonathan Drear

Councillor Michael Leaves

Substitutes

Councillor Darren Winter

Joint Committee

Devon and Cornwall Police and Crime Panel

Set up by statute

Two Labour councillors (proportional)

Councillor Gareth Derrick

Councillor Sally Haydon

Any councillor may act as a substitute member

Two Labour Councillors in order to meet the “balanced appointment objective” Schedule 6, Police Reform and Social Responsibility Act 2011 as a result of being a multi-authority panel.

Joint Committee

Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee

**Joint Committee of Councils in the Heart of the South West LEP area
To report to Cabinet or Council as appropriate**

Two Labour councillors

Councillor Gareth Derrick

Councillor Jonny Morris

Joint Management Committee of Plymouth City, Devon County and Torbay Councils

(To be confirmed by Cabinet at its first meeting of the municipal year)

Devon Audit Partnership

To report to Cabinet

Two Labour councillors (not proportional)

Councillor Margaret Corvid

Councillor Parker Delaz Ajete

Any Labour councillor may act as a substitute member

Joint Committee of Plymouth City, Devon County and Torbay Cabinets

(To be confirmed by Cabinet at its first meeting of the municipal year)

South West Devon Joint Waste Partnership

**Two Cabinet Members + one observer
(not proportional)**

Councillor Mark Coker

Councillor Sue Dann

Councillor Pam Buchan

Observer

Any Cabinet Member can act as a substitute member

Joint Committee to Cabinet

(To be confirmed by Cabinet at its first meeting of the municipal year)

Mount Edgcumbe Joint Committee

Seven City Councillors (proportional by convention)

Three Conservative and Four Labour councillors

Councillor Brian Vincent

Joint Chair

Councillor Margaret Corvid

Councillor Chris Mavin

Councillor Peter Smith

Councillor Vivien Pengelly

Councillor Andrea Johnson

Councillor Mrs Beer

Substitutes

Councillor Eddie Rennie

Working Group

To report to Council

Lord Mayor Selection Committee

Six councillors (political equality by convention)

Three Labour and three Conservative councillors

Councillor Sam Davey

Chair

Councillor Tudor Evans OBE

Councillor Pauline Murphy

Councillor Mark Deacon

Councillor David Downie

Councillor Michael Leaves

Any councillor may act as a substitute member

Working Group

Standards Advisory Group

To report to Council

Six councillors (political equality by convention)

Three Labour and three Conservative councillors

Councillor Eddie Rennie (Chair)

Councillor Lorraine Parker Delaz Ajete

Councillor Neil Hendy

Councillor Kevin Wigans

Councillor Heath Cook

Councillor Vivien Pengelly

Any councillor may act as a substitute member

Advisory Group to Cabinet

(To be confirmed by Cabinet at its first meeting of the municipal year)

Corporate Parenting Group

Eight councillors (political equality by convention)

Four Labour and four Conservative councillors

Councillor Jemima Laing

Chair

Councillor Mrs Beer

Vice Chair

Councillor Sue McDonald

Councillor Chaz Singh

Councillor Tina Tuohy

Councillor Andrea Johnson

Councillor Rebecca Smith

Councillor David Downie

Any councillor may act as a substitute member

Advisory Group to Cabinet

(To be confirmed by Cabinet at its first meeting of the municipal year)

Child Poverty Working Group

Six councillors

Three Labour and three Conservative councillors including the Cabinet Member with responsibilities for child poverty

(Political equality by convention)

Councillor Chris Penberthy

Chair

Councillor Mrs Beer

Vice - Chair

Councillor Sue McDonald

Councillor Jemima Laing

Councillor Andrea Johnson

Councillor Heath Cook

Any councillor may act as a substitute member

APPOINTMENTS TO OUTSIDE BODIES 19/20

City Council



Date: 17 May 2019

Title of Report: **Appointments to Outside Bodies 2019/20**

Lead Member: Councillor Tudor Evans OBE (Leader)

Lead Strategic Director: Giles Perritt (Assistant Chief Executive)

Author: Siân Millard, Oversight and Governance Manager

Contact Email: sian.millard@plymouth.gov.uk

Your Reference: AGM2019 OBs

Key Decision: No

Confidentiality: Part I - Official

Purpose of Report

The purpose of this report is to propose nominations of councillors to outside bodies for the 2019/20 municipal year.

Recommendations and Reasons

That Council approve the nominations to outside bodies as set out at **Appendix A**.

Reason: For clarity on membership of outside bodies of relevance to the Council.

Alternative options considered and rejected

None – appointments to outside bodies is an annual action undertaken at the AGM and subsequently updated where relevant at future meetings of Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

Clarity on appointments to outside bodies helps to facilitate key projects and activities relevant to the Corporate and Plymouth Plans.

Implications for Medium Term Financial Plan and Resource Implications:

None. Any travel and/or subsistence claims for attending outside bodies are either met up by the relevant body or absorbed within the existing members' travel budget.

Other Implications: e.g. Health and Safety and Risk Management:

None arising.

Appendices

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		1	2	3	4	5	6	7
A	Appointments to outside bodies 2019/20							

Background papers:

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of background paper(s)	Exemption Paragraph Number (if applicable)						
	1	2	3	4	5	6	7

Sign off:

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Originating Senior Leadership Team member: Siân Millard, Oversight and Governance Manager											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 15/05/2019											
Please confirm the Cabinet Member(s) has agreed the report? Yes											
Date agreed: 15/05/2019											

APPENDIX A: APPOINTMENTS TO OUTSIDE BODIES 2019/20



*Continuing membership until such time as the Councillor/Representative resigns or is replaced by Council

NB: If noted that a representative (a Rep) is required, this does not have to be a councillor. Council may appoint a non-councillor as its representative on these outside bodies.

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2018/19	Appointments / Nominations 2019/20
1	Academy – All Saints Academy Plymouth – Governor	1 Rep	*	Cllr Derrick	Cllr Derrick
2	Academy - Marine Academy Plymouth – Governors	1 Rep	*	Cllr Winter	Cllr Winter
3	Access Plymouth	2 Cllrs	Fixed terms of office for four years (to be reviewed annually)	Cllr Mrs Aspinall Cllr Drean	Cllr Mrs Aspinall Cllr Drean
4	Ballard Youth Activity Trust	7 Reps	Fixed terms of office for three years (to be reviewed annually)	Cllr Mavin Cllr Singh Cllr Wheeler Cllr Corvid Cllr Deacon Mrs Heather Binley	Cllr Mavin Cllr Singh Cllr Corvid Cllr Deacon Mrs Heather Binley
5	Dartmoor National Park Authority	2 Cllrs and 2 substitutes	*	Cllr Vincent Cllr Mrs Aspinall	Cllr Vincent Cllr Mrs Aspinall Cllr Delaz Ajete (sub) Cllr Dann (sub)
6	Devon and Severn Inshore Fisheries and Conservation Authority	1 Cllr	*	Cllr Buchan	Cllr Buchan
7	Devon and Somerset Fire and Rescue Authority	4 Cllrs <i>3 Labour and 1 Conservative Proportional</i>	*	Cllr Hendy Cllr Wheeler Cllr Mrs Bowyer Cllr Drean	Cllr Wheeler Cllr Singh Cllr Buchan

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2018/19	Appointments / Nominations 2019/20
8	Devon Investment and Pension Fund	1 Cllr and 1 named substitute	*	Cllr Parker-Delaz-Ajete Cllr Lowry (sub)	Cllr Parker-Delaz-Ajete Cllr Lowry (sub)
9	Devonport Community Lands Trust	1 Cllr	*	Cllr Stevens	Kate Taylor
10	Devonport Community Leisure Limited	1 Cllr	*	Cllr Coker	Kate Taylor
11	Devonport Local Liaison Committee	3 Cllrs	*	Cllr Coker Cllr Vincent Cllr Wheeler	Cllr Coker Cllr Vincent Cllr Wheeler
12	East End Development Trust	2 Cllrs		Cllr Rennie Cllr Dann	Cllr Rennie Cllr Dann
13	Elize Hele and John Lanyon Education Foundations	3 Reps	Fixed term of office for three years (reviewed annually)	Cllr Parker-Delaz-Ajete Cllr Wheeler Cllr Mrs Pengelly	Councillor Allen
14	Emma Stirling Bequest Three of the Cllrs to be from the Honicknowle ward	4 Cllrs	Annual Appointment	Cllr Lowry Cllr Buchan Cllr Smith	Cllr Lowry Cllr Buchan Cllr Smith Cllr Morris
15	Erle Trust Fund	2 Cllrs	*	Cllr Mrs Beer Cllr Darcy	Cllr Mrs Beer Cllr Darcy
<i>Cllrs to be from the Plymouth Erle ward</i>					
16	Estover / Leigham / Mainstone Management Committee	1 Cllr	Annual Appointment	Cllr Mavin	Cllr Mavin
17	Four Greens Community Trust CIC Board	2 Cllrs	*	Cllr J Taylor Cllr Drean	Cllr J Taylor Cllr Drean
<i>Cllrs must not sit on the Millfields or Wolsley CEDTs</i>					
18	Incinerator Liaison Committee	2 Cllrs	*	Cllr Tuohy Cllr Wheeler	Cllr Tuohy Cllr Wheeler
<i>Cllrs from St Budeaux, Ham or Devonport wards</i>					

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2018/19	Appointments / Nominations 2019/20
19	Local Government Association: General Assembly	1 Cllr	Annual Appointment	Cllr Evans	Cllr Evans
<i>The Leader (Exercises 5 votes on behalf of the Council)</i>					
20	Market Forum	3 Cllrs	*	Cllr Penberthy Cllr Lowry Cabinet Member with portfolio	Cllr Penberthy Cllr Lowry Cllr Tuffin Cabinet Member with portfolio
21	Millfields CEDT	2 Cllrs	*	Cllr Penberthy	Cllr Penberthy Cllr McDonald
<i>One Cllr to be from the St Peter and the Waterfront ward. Cllrs must not sit on the Four Greens or Wolseley CEDTs.</i>					
22	Mount Batten Sailing and Water Sports Centre – Board of Directors	2 Cllrs	Fixed terms of office for 3 years (reviewed annually)	Cllr Goslin Cllr Derrick	Cllr Goslin Cllr Derrick
23	Municipal Charities of Plymouth	3 Reps	Fixed term of office for three years (to be reviewed annually)	Pauline Bunkin (to May 2019) Freeman Jean Nelder (to May 2020) Cllr Corvid (May 2021)	Pauline Bunkin (to May 2022) Freeman Jean Nelder (to May 2020) Cllr Corvid (May 2021)
24	North Prospect Community Learning Development Group	1 Cllr	*	Cllr Derrick	Vacant
25	North Yard Community Trust	4 Cllrs	Annual Appointment	Cllr Haydon Cllr Tuohy Cllr Wheeler	Cllr Haydon Cllr Tuohy Cllr Wheeler Cllr Stevens
<i>Two Cllrs from the St Budeaux ward, one from the Ham ward and one from the Devonport ward</i>					
26	Oxford Bequest	2 Reps	Fixed terms of office for five years (reviewed annually)	Cllr Mrs Aspinall Cllr Dr Mahoney	Cllr Mrs Aspinall Dr John Mahoney
27	Pembroke Street Estate Management Board	1 Cllr	Annual Appointment	Cllr Stevens	Cllr Coker

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2018/19	Appointments / Nominations 2019/20
	Devonport ward Cllr				
28	Plymouth and Devon Racial Equality Council	1 Cllr	*	Cllr Haydon	Cllr Haydon
29	Plymouth Area Disability Action Network	1 Rep	*	Cllr Mrs Aspinall	Cllr Mrs Aspinall
30	Plymouth Arts Centre	1 Rep	Annual appointment	Cllr Penberthy	Cllr Penberthy
31	Plymouth Centre for Faiths and Cultural Diversity – Board of Trustees	1 Cllr	Annual appointment		Cllr Allen
32	Plymouth Charity Trust	4 Reps	Fixed terms of office for 4 years (reviewed annually)	Cllr Dann Cllr Deacon Mr Andrew Ford Mrs Patricia Nicholson	Cllr Dann Cllr Deacon Mr Andrew Ford Mrs Patricia Nicholson
33	Plymouth Citizens' Advice Bureau Trustee Board	2 Reps	*		Cabinet member with Portfolio Cllr Aspinall
34	Plymouth Community Homes – Board of Directors	2 Reps	3 years (reviewed annual)	Cllr Tuohy Cllr Bridgeman	Cllr Tuohy Cllr Bridgeman
35	Plymouth Drake Foundation – The Community Charity	2 Cllrs	*	Cllr Winter Cllr Drean	Cllr Winter Cllr Rebecca Smith
36	Plymouth Energy Community Limited	1 Cllr	*	Cllr Buchan	Cllr Buchan
37	Plymouth Foyer	1 Rep	*		Cllr Penberthy
38	Plymouth Local Access Forum	3 Cllrs	*	Cllr Morris Cllr Vincent Cllr Wheeler	Cllr Morris Cllr Vincent Cllr Wheeler

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2018/19	Appointments / Nominations 2019/20
39	Plymouth Senior Citizens' Forum	2 Cllrs	*	Cllr Goslin	Cllr Goslin Cllr Tuffin
40	Plymstock United Charity	2 Reps	fixed terms of office for 4 years (reviewed annually)	Cllr M Leaves Cllr R Smith	Cllr M Leaves Cllr Watkin
41	Plymouth Waterfront Partnership Advisory Board	4 Cllrs	*	Cllr Dann Cllr McDonald Cllr Tuffin	Cllr Dann Cllr McDonald Cllr Tuffin Vacant
Four ward councillors from across St Peter and the Waterfront, Sutton and Mount Gould, and Plymstock Radford Wards					
42	Relate Plymouth	1 Rep	fixed terms of office for 4 years (reviewed annually)	Cllr Hendy	Cllr Hendy
43	SACRE Standing Advisory Council for Religious Education	6 Reps	*	Cllr Mrs Aspinall Cllr Morris Cllr Tuohy Cllr Drean Cllr Mrs Johnson	Cllr Mrs Aspinall Cllr Morris Cllr Tuohy Cllr Tuffin Cllr Drean Cllr Mrs Johnson
44	South West Councils	1 Cllr	*	Cllr Evans	Cllr Evans OBE
45	South West Employer's Panel	1 Cllr	*	Cllr Peter Smith	Cllr Pete Smith
46	South West Ports Welfare Committee	1 Rep	*	Cllr Mrs Aspinall	Cllr Mrs Aspinall
47	South West Regional Flood and Coastal Committee	1 Cllr and 1 Deputy (Cllr)	fixed term of office for 4 years (reviewed annually)	Cabinet member with portfolio Cllr Buchan (Deputy)	Cabinet member with portfolio Cllr Buchan (Deputy)
48	Tamar Estuaries Consultative Forum	2 Cllrs	*	Cllr Wheeler Cllr Buchan	Cllr Wheeler Cllr Buchan
49	Tamerton Foliot United Charities	1 Cllr Southway ward Cllr	Fixed Term of office for 4 years (reviewed annually)	Cllr Morris	Cllr Morris

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2018/19	Appointments / Nominations 2019/20
50	Wessex Reserve Force and Cadet Association	1 Cllr	Annual Appointment	Cllr Derrick	Cllr Murphy
51	Wolseley CEDT	2 Cllrs	*	Cllr Tuohy Vacancy	Cllr Tuohy Vacancy
<p><i>Two councillors who must be from 'within the area of benefit' i.e. the Devonport, Ham, Peverell and Stoke Wards and who must not sit on the Four Greens or Millfields CEDT. One Cllr should represent the political party with a majority membership; and one, the main party of opposition. Should there be Cllrs of only one political party represented in these wards, only one Cllr may be appointed.</i></p>					